

Fwd: FW: Purchase Requisition 40288 has been r...

**Subject:** Fwd: FW: Purchase Requisition 40288 has been rejected  
**From:** Lorena Parker <lparker@sanpedrobid.com>  
**Date:** 08/09/2017 03:43 PM  
**To:** "Dorsey, April" <april.dorsey@nfp.com>

April,

Can you help with this request?

Lorena Parker  
Executive Director  
San Pedro Property Owners' Alliance  
**San Pedro Historic Waterfront  
Business Improvement District**  
390 W. 7th Street | San Pedro, CA 90731  
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)  
[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)  
[www.sanpedrobid.com](http://www.sanpedrobid.com)

----- Forwarded message -----

From: **Bautista, Jessica** <[JBautista@portla.org](mailto:JBautista@portla.org)>  
Date: Fri, Aug 4, 2017 at 10:30 AM  
Subject: FW: Purchase Requisition 40288 has been rejected  
To: Lorena Parker <[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)>  
Cc: "Adams-Lopez, Theresa" <[TAdams-Lopez@portla.org](mailto:TAdams-Lopez@portla.org)>, "Bezmalinovich, Augie" <[ABezmalinovich@portla.org](mailto:ABezmalinovich@portla.org)>

Hi Lorena,

Thank you for the previous email with the log of trolley hours. That should be helpful in approving the first invoice. We are now experiencing an issue with the second invoice. Risk Management has rejected it due to insurance not covering the entire dates of sponsorship. Please have your insurance agent extend the insurance through 11/8/17 (to match the attached invoice).

Thank you,

Jessica

Jessica Bautista  
Management Analyst II  
Community Relations  
Port of Los Angeles | 425 S. Palos Verdes Street | San Pedro, CA 90731  
[\(310\) 732-3680](tel:310.732.3680) | [jbautista@portla.org](mailto:jbautista@portla.org)

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**From:** POLA Enterprise Resource Planning System  
**Sent:** Wednesday, July 19, 2017 11:26 AM  
**To:** Bautista, Jessica  
**Subject:** FYI: Purchase Requisition 40288 has been rejected

From: **Merkovsky, Kathryn**  
To: **Bautista Torres, Jessica**  
Sent: **19-Jul-2017 11:24:20**  
ID: **659085**

Description: **SAN PEDRO PROPERTY OWNERS' ALLIANCE (PBID) AGE6899; Invoice 2017-04; 7/1/17-11/8/17 Sponsorship of expanded trolley services**  
Requisition Total: **72,464.00 USD**  
Non-Recoverable Tax: **0.00 USD**  
Attachments: [San Pedro Property Owners' Alliance PBID Invoice 2017-04.pdf](#)

**Requisition Lines**

Line Description	Supplier	Cost	Unit Quantity	Price	Amount
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		Center	(USD)	(USD)
1	SAN PEDRO PROPERTY OWNERS' ALLIANCE (PBID) AGE6899; Invoice 2017-04; 7/1/17-11/8/17 Sponsorship of expanded trolley services	SAN PEDRO PROPERTY OWNERS'	0220	72,464.00

**Approval Sequence**



Num	Name	Action	Action Date	Note
1	Bautista Torres, Jessica M	Submitted	10-Jul-2017 15:26:22	
2	Bautista Torres, Jessica M	Reserved	10-Jul-2017 15:26:22	
3	Adams Lopez, Theresa Marie (POLA_REQ DIVISION HEAD APPROVER)	Approved	10-Jul-2017 16:41:38	
4	AcctgFundCk, Service (POLAPO_ACCCOUNTING_APPROVER)	Approved	11-Jul-2017 07:53:37	
5	Merkovsky, Kathryn A (POLAPO_RISK_MANAGER)	Delegated	11-Jul-2017 07:53:38	
6	Bersales, Jennifer Montalbo	Rejected	19-Jul-2017 11:24:19	Vendor only has insurance thru 10/3/17. Pls have the invoice revised so that only services thru 10/3/17 are included. Or, pls have the vendor submit insurance coverage covering dates thru 11/8/17 (to match the attached invoice). Thank you.

**Related Applications**

- [Resubmit Requisition](#)
- [View Requisition Details](#)
- [Open Document](#)

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Attachments:

San Pedro Property Owners' Alliance PBID Invoice 2017-04.pdf

286 KB